



## University Student Voice Committee

*Scope:* To foster strong partnership working between the university and student body and to ensure that the student voice is used to enhance the student experience.

### **(a) Terms of Reference**

- (i) To facilitate liaison between senior staff and students.
- (ii) To enable staff and students jointly to seek to improve the quality of the student experience.
- (iii) To act as a consultative forum in the development of academic policy and strategy.
- (v) To raise issues and consider solutions relating to the student experience where these have not already been addressed through existing committee structures.
- (vi) To consider evidence-based student matters, seeking to resolve matters that fall within the remit of the committee. Evidence-based issues should indicate the scale of consultation, and the impact of any changes on the wider student body
- (vii) To consider joint actions and promote partnership initiatives, which fall within the agreed policies and procedures of the University and which either do not require additional funding or for which funding has been agreed by the appropriate body/officer.

The Committee will seek to take action on matters informed by evidenced reports of issues arising. Reports will be brought forward by both the Students Unions and University for the consideration of the Student Voice. The Committee has the right to refer matters and put forward recommendations to appropriate University committees, in particular the University Education Committee, for consideration at the discretion of the Chair.

The Committee is required to make an annual report to the first meeting of Senate and Council each academic year briefly setting out the nature of its discussions and actions in the previous year.

### **(b) Constitution**

#### *University Representatives*

PVC Education (Chair)  
Chief Operating Officer  
Executive Deans & PVCs  
Academic Registrar  
Director of Student Services and Success  
Chief Information Officer  
Director of Estate and Campus Services

#### *Student Representatives*

Deputy Chief Executive Officer (Membership Services)  
President of Keele Postgraduate Association  
Vice-President of Keele Postgraduate Association  
Union Development and Democracy Officer  
Education Officer  
Wellbeing Officer  
Experience and Community Officer  
Network Leads – to attend on a rotational basis where there is more than one

Student Voice Representatives from each Faculty – Lead SVRs from each School to attend on a rotational basis

A PGR Student Representative from each RI/Faculty Research Office

Secretary: Vice Chancellor's Office

**(c) Sub-Committees**

None

**(d) Principal management information needs**

- Quarterly report on the Student Voice Activity
- Quarterly report from Advice & Support at Keele (ASK)
- Report from the KeeleSU Elected Officers
- Student Voice Code of Practice Implementation Update
- Report from the President of the KPA
- University reports as appropriate/required

**(e) Frequency and timing of meetings**

Four times a year, normally in November, February, April and June.